

CPYSL NEW CLUB APPLICATION INFORMATION FORM

Revised 05/25

Attached is the application form that must be completed by each Club wishing to play in CPYSL. To be considered for membership in CPYSL each applicant must have at least three (3) teams in their travel Club structure entering the regular league schedule. The minimum of three teams for Provisional Membership must be primarily registered to CPYSL for Fall season League play.

Completion of this form shall be made factually and of record as such, any disparities or irregularities will result in the Club being denied membership. Any questions regarding this application and the requirements can be addressed to the CPYSL office at 717-697-1002 or email at office@cpysl.net.

When completed, forward the application, and required payment to the CPYSL office, 4075 Lisburn Road, Mechanicsburg, PA 17055.

General requirements and information

1. Upon organization being accepted for Provisional membership into CPYSL, it is required that a Club representative be present at all mandatory meetings, and present for at least 3 scheduled CPYSL board meetings during each calendar year. Failure to attend a minimum of these meetings or the Annual General Meeting shall result in a continuation of Provisional Status, a possible fine, and/or sanctions placed on the Club.
2. By submitting this application, a Club agrees to be bound by the By-laws, rules, policies, and decisions of CPYSL. CPYSL By-laws, Constitution, Registrar's Handbook, CPYSL Fee/Fine Matrix, and Coach Guidelines that are posted on the CPYSL website.
3. Each new Club shall be admitted as a provisional member, a period which shall be defined as a minimum of two seasons of complete play. (i.e.: Spring-Fall, Fall-Spring, or for those team ages that only play in one season such as the Fall will be defined a two Fall Seasons, or two Spring seasons). Provisional members have no voting rights, nor is there an automatic ascension to full member status. Provisional members entering only for the Cup Qualifying League shall remain as Provisional Members, there is no bridge to full membership with clubs competing only in CQL.
4. This application must be accompanied by a check for \$150.00 per team entered. The check shall be made payable to CPYSL, these funds shall serve as a performance bond during the provisional period as described above. At the end of the provisional period, upon acceptance by the CPYSL Board of Directors and CPYSL Full Member clubs, the funds will be refunded to the Club dependent on their status, being in good standing and having complied to all the rules set forth by CPYSL. Failure to comply with CPYSL rules, By-laws, policies, and decisions of CPYSL or failure to complete the league schedule may result in Provisional Membership being revoked and shall result in the forfeiture of the entire bond paid by the club.
5. New Clubs, not yet members in good standing whose fields are more than 25 miles from CPYSL headquarters, will be required to play all their teams' games away during the provisional period. After the provisional period, if a Club and its teams are in good standing, they may petition for consideration for Full Membership, this consideration request will be voted on by the CPYSL Board of Directors and their member clubs.
6. A Club wishing to exit the League with all their travel teams must provide a letter to the CPYSL office, to assure future continued membership without having to reapply. Clubs not

- participating in League play during a period not to exceed twenty-four months shall be dropped to Provisional status and must petition for reinstatement before re-joining League.
7. A Club shall receive voting rights for the annual meeting of CPYSL, after the provisional period has been reached and has been voted into CPYSL as Full Members. Club members shall be eligible for board positions once their voting rights are established by becoming Full Members.
 8. NO CLUBS that are currently or have in the past been removed from membership in any sanctioned EPYSA League shall be admitted to CPYSL. Clubs applying under these conditions may request a hearing for consideration. The hearing will consist of statements of their sanctions and the satisfaction of sanctions being served, removed, or corrected. A hearing will be held if deemed necessary by the board of CPYSL. Any cost incurred from such a hearing will be the responsibility of the applying Club.
 9. CPYSL must abide by the 100% affiliation rule of EPYSA. All Clubs applying therefore must have their entire Club affiliated with a US Youth Soccer member organization.
 10. It is the Club's responsibility to comply with all deadlines required for information and items needed for the operation in the League.
 11. The Club web page provided by CPYSL is the responsibility of the Club to update and maintain. There **MUST** be at least three points of contact listed for the Club. Coaches are not part of that contact list unless they serve a formal position on the board of the Club. Information **MUST** always be kept current; recommendation is within thirty days of changes made (i.e., club election, club officer stepping down, address change). Failure to do so may result in sanctions on the Club.
 12. It is the Club's responsibility to ensure that all information provided to CPYSL is true and factual. Any Club whose agents (coaches, team managers, players, registrars, or board) deliberately submit false information (scores, referee comments, game comments, or registration materials) will be removed from the League.
 13. Each Club must supply a copy of their Constitution, By-Laws, Participant Safety Policy, and Code of Conduct, it is the responsibility of the Club to update the League with any changes to the aforementioned documents.
 14. Clubs must have a Risk Management position & a participant Safety Policy to maintain compliance with all SafeSport policies instituted by EPYSA.
 15. Clubs must be eligible for membership in Eastern Pennsylvania Youth Soccer Assn and whose home fields are wholly contained within the EPYSA boundaries.

By signing this document, I attest that I have read, agree to, and understand all the above requirements for membership to CPYSL. I declare that all information in this application is true and factual to the best of my knowledge and belief. I declare that I am in a position of authority with the Club to make these declarations.

Signature _____

Name Printed _____

Position within Club _____

Date of application _____ Date received _____ Date approved _____

Club Information Sheet

Name of Club _____

Mailing address _____

Website address _____

HOME Field Information:

- Township _____ County _____
- Physical Address _____
- Distance to CPYSL office _____ miles, *use of Google Maps for documentation purposes.*
- Number of fields _____ Size of fields _____
- Size of Goals on all fields _____

Provide a complete list of the following, ***including email address and cell phone****:

- Club President _____
- Club Registrar _____
- Club Field Assignor _____
- Club Treasurer _____
- Director of Operations, if different than President _____

**This information will also be provided by you on your Club web page upon joining the league.*

Number of teams operating under the sanction of your Club:

- Number of travel teams: Boys _____ Girls _____

In which Leagues have your teams played in the past 2 years? _____

Provide a copy of the current Club Constitution, By-laws, Participant Safety Policy, and Code of Conduct.

Provide a letter stating the reasons your Club requests to participate in CPYSL.

By signing this I declare that all information is factual and true to the best of my knowledge.

Signature	Position	Date
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Signer's Name Printed _____

Team Information Sheet
(Include one sheet for each participating team)

1. Club/ Team Name _____
2. Age group _____ Gender _____
3. Coach Name _____
4. Coach Email _____
5. Coach Cell Phone _____
6. Last League played in _____
 - Record: W _____ – L _____ – T _____ Division _____
7. Division team is requesting _____
8. Has there been a change in your roster make up of more than 6 players in the past year?
_____ If yes by how many players? _____
9. Has the team acquired any Red Cards or sanctions from any League within the past 2 years?
_____ If yes explain. _____

10. Please attest that you have read and agree to follow the CPYSL Coach Guidelines as posted on the CPYSL website. As the coach of the above listed team, do you understand and are you willing to follow all the rules and regulations of CPYSL? _____ (initial)
11. As coach of the above team, are you willing to monitor the players and spectators of this team and require that they, as well as yourself, act with respect for the game? _____ (initial)

By signing this I declare that all information is factual and true to the best of my knowledge. By signing this I declare that I have read, understand, and I agree with all the above.

Coach Signature _____

Date _____

Coach Name Printed _____