

ARTICLE I: Name

The name of this organization shall be the Central Penn Youth Soccer League (hereafter referred to as CPYSL).

ARTICLE II: Purpose

The purpose of the CPYSL shall be to promote and foster the game of soccer on the youth level in the territory known as Central Pennsylvania. The description of youth level will follow the age guideline of the state organization known as EPYSA. The league, through its rules, shall exercise complete control of soccer except in those matter reserved by the United States Soccer Federation (USSF) or the Eastern Pennsylvania Youth Soccer Association (EPYSA).

ARTICLE III: Headquarters

The headquarters of this league shall be within its playing boundaries.

ARTICLE IV: Membership

This league shall consist of associations and clubs in good standing with the USSF, EPYSA, and CPYSL. Any association or club, who is in accordance with the rules of the game, as specified by the USSF, may apply for membership in this league. The membership shall consist of such associations/clubs, which have submitted written applications for provisional membership to the Executive Board, and the Executive Board has approved such application. Provisional membership shall be for a term of twelve months from the date of approval by the Executive Board, unless extended for just cause shown by the Executive Board. Unless otherwise voted by the Executive Board, full membership shall be deemed approved at the end of the twelve-month period.

Membership will not be restricted by virtue of race, sex, creed, religion, national origin or ethnic group.

ARTICLE V: Organization

Executive Board

The Executive Board shall be elected in accordance with the schedule established below, by secret ballot, if requested, at the Annual General Meeting,

which shall be held during the first quarter of the calendar year, at a time and place to be announced no less than one month prior to that meeting.

The Executive Board members shall hold a vote on the monthly operation of the CPYSL. It shall consist of the Following: President, Vice-President of Male Teams, Vice-President of Female Teams, Vice-President of League Development, Secretary, Treasurer, 5 Directors, and Games Commissioner.

Election and Term of Officers

All officers shall serve a term of two years or until their successor assumes office. The terms of the officers shall be staggered with the President and Vice-President of League Development and Treasurer being elected in even numbered years. Elections for the positions of Vice-President of Male Teams, Vice-President of Female Teams, Games Commissioner and Secretary shall be held in odd numbered years. Director seats and referee representative shall hold one-year terms with no limitation on renewal.

Each year, the membership shall elect from the three Vice-Presidents an Executive Vice-President to serve for a period of one year.

Standing Committees

In order to assist the operation of the league, the Executive Board shall establish standing committees. There may be two or more representatives of the Executive Board on each standing committee. In addition, the President, with approval of the Executive Board, shall be permitted to establish any additional committees as shall be deemed necessary on an ad hoc basis. The standing committees are as follows:

Budget Committee – The committee is responsible for the development of an annual budget.

Constitution and By-Law Committee – The committee is charged with reviewing the Constitution and By-Laws for presentation of proposed changes to CPYSL By-Laws to the membership. This committee is also in charge of collection, and review of the constitution and by-laws of the member clubs, and reporting changes that take place in the constitution and by-laws of EPYSA that directly effect operations of the CPYSL membership. The committee shall notify the Executive Board of any conflicts in the member's constitution and by-laws.

ARTICLE VI: Duties

President – The president shall preside at all board meetings; appoint all committees, enforce the constitution and by-laws and such rules and regulations which have been enacted by the board; call meetings as needed and cast a deciding vote on all deadlocked issues, supervise the affairs of the league; sign

all warrants for payment of monies with the treasurer when same have been duly authorized and is an ex-officio member of all committees and subcommittees of the league.

The president shall have the power to call special meetings of this league upon two days notice members of the Executive Board, and to cancel monthly meeting or reschedule such meetings as necessary.

Executive Vice-President – The Executive Vice-President shall perform all the duties and exercise all the powers of the President during his absence or incapacity. The Board shall elect the Executive Vice-President from the three (3) Vice-President positions.

Vice-President of Female Teams – The Vice-President of Female Teams shall be responsible for the administration of the girls' competitive program. This Vice-President shall work with the Vice-President of League Development in the administration of the Girls League Select program. This Vice-President will also manage the day-to-day operation of the Girl's League Select Program. This Vice-President shall also be responsible for providing information to the members on State Select Team tryouts and any other pertinent information on the advancement of girl's soccer. This Vice-President shall also be responsible for organizing a competition meeting and working with the office manager and Vice-President of Male Teams to create a schedule for the upcoming season.

Vice-President of Male Teams – The Vice-President of Male Teams shall be responsible for the administration of the boys' competitive program. This Vice-President shall work with the Vice-President of League Development in the administration of the Boys League Select Program. This Vice-President will also manage the day-to-day operation of the Boy's League Select Program. This Vice-President shall also be responsible for providing information to the members on State Select Team tryouts and any other pertinent information on the advancement of boy's soccer. This Vice-President shall also be responsible for organizing a competition meeting and working with the office manager and Vice-President of Female Teams to create a schedule for the upcoming season.

Vice-President of League Development – The Vice-President of League Development shall be responsible for the creation, implementation and maintenance of developmental programs for the coaches and membership of the CPYSL. This includes, but is not limited to oversight of the League Select Program and coaching courses.

Secretary – The Secretary shall keep a record of all proceedings of the Board; provide a written copy of this record to each member of the Executive Board and the designated people from all member clubs in good standing. The Secretary shall sign, with the President, contracts and other documents of the league.

Treasurer – The Treasurer shall be required to be bonded at the cost of the league. The Treasurer shall deposit all monies in the name of the league at such place designated by the Board, and liquidate all bills against the league after normal approval of the Executive Board. The Treasurer shall report the state of finances at the Board meetings or whenever required by the President, and submit a written statement of accounts at the AGM. Such statement of accounts may be audited from time to time as directed by the Executive Board or as requested by the membership.

Registrar – The Registrar, will maintain all records of player and team registration and coordinate with appropriate bodies to insure the correct registration procedure is followed. The Registrar may work with an assistant upon approval of the Executive Board. The registrar shall also be responsible for following the guidelines and deadlines imposed by EPYSA. The Registrar shall also be responsible for presenting a tally of the number of players registered to each member organization at the AGM for the purpose of determining the respective number of votes to be accorded each member organization.

Games Commissioner – The Games Commissioner is responsible for following up on game changes to the league schedule, make recommendations to the member clubs for any cancellations of the league schedule, report to the Executive Board any misconduct in the management of the league schedule, and make recommendations as necessary in accordance with the league fine schedule. The Games Commissioner shall be responsible to notify all members that they may not arrange a game change without going through the proper steps to ensure there will be no conflicts.

ARTICLE VII: Selection of the Executive Board

Executive Board – Except for just causes shown, elections of the Executive Board will take place at the Annual General Meeting. Each member organization in good standing may submit nominees for election to the Nominating Committee, in writing, at least five days prior to the AGM. Nominations may also be submitted from the floor at the AGM. Each member organization in good standing has voting rights according to the following: one vote for 7-54 players; two votes for 55 through 126 players; three votes for 127 or more players.

For purpose of determining the number of votes a member organization will be allotted, each player registered, as primary, for league play in the fall or spring in the year immediately prior to the AGM shall be included in a member's total player count (only counted one time per player).

No proxy voting is allowed. Each representative must either be an officer of the member club, or provide in writing verification of voting authority from the President of record of the represented club. Any member organization who is not

represented, in accordance with the above guidelines, at the AGM will be fined as outlined in the fine schedule established at the previous AGM.

Voting will be carried out in three stages: (1) the officers, (2) the five directors, and (3) the Executive Vice-President.

Independent nominations will be accepted from the member organizations in good standing. An independent nominee is defined as any person who, in the past calendar year has not been an officer, board member, coach or parent, or has any affiliation for any member organization with involvement in the league.

Any nominated director whose association already has board representation will automatically have their name withdrawn, unless insufficient nominations have been made to fill the board seats.

Resignation – In the event of a Board member resigning, the President is empowered to appoint a replacement subject to Executive Board approval. The replacement shall fulfill the responsibilities of the Board Member until the following AGM elections for that office are scheduled pursuant to Article V.

Suspension/Removal of an Executive Board Member – A member of the Executive Board may be suspended and/or removed for malfeasance or misfeasance of the duties of their office. Such suspension/removal shall be by a two-thirds (2/3) vote of the Executive Board. The suspended Board Member may be removed from office by the membership at a League Meeting, special meeting or the AGM. The President is empowered to appoint an interim officer to serve in the capacity of the suspended board member subject to the approval of the Executive Board.

ARTICLE VIII: Meetings

Executive Board – The Executive Board shall meet once a month on the Wednesday following the first Monday of each month. For good reason the President may cancel or change a particular meeting to a different day as long as such change does not cause undue disruption to league operations and as long as there is sufficient notice of the change provided to the league member association/clubs.

All member associations/clubs are required to be represented at each Executive Board meeting. Members who fail to provide representation at the Executive Board meeting may be fined in accordance with the fine schedule established at the AGM.

ARTICLE IX: Powers and Responsibilities of the Executive Board

Executive Board – The Executive Board shall be the governing body empowered to act on all league matters (by simple majority vote) except as otherwise stated herein.

The Executive Board is responsible for administering league matters and for enforcing the Constitution and By-Laws. The Board may enact any and all responsible regulations, policies, guidelines and directives necessary to carry out said responsibilities. The Executive Board shall vote on the actions of the president as required by these By-Laws in a timely fashion.

The rules and regulations of the EPYSA and the USSF shall govern those matters not specifically addressed by the Constitution and By-Laws of the CPYSL or not within the purview of the Executive Board and league officials.

Member Organizations – The President with approval of the Executive Board shall assign Representatives to the respective committees. Every effort should be made to insure that the committees are reflective of the make up of the league in size and geographically.

Each member organization shall meet the deadlines imposed by the CPYSL and EPYSA for submission of registration information or materials and for payment of all fees. Failure to meet these deadlines may result in the refusal of the league to accept a team for league play and/or the imposition of a fine in accordance with the fine schedule established at the AGM.

ARTICLE X: Teams and Registration

The maximum number of players a team may roster is 18 (14 for U9 and U10), unless otherwise specified by EPYSA. The Executive Board of CPYSL may make an exception to this rule upon written request and a board vote.

Each travel player and travel team coach must have an approved identification pass, which is to be available at every league game. Each adult person that is affiliated with the teams in any manner must complete the EPYSA disclosure form and are responsible to have this form processed as defined by the Executive Board.

Each new player must supply to the Registrar a copy of proof of birth so as to determine age. Each player must complete an EPYSA Player registration form and turn the required copy in to the Registrar.

Each team must complete an EPYSA Player roster form and submit this to the Registrar along with all fees and paperwork that are required to register the players to the team.

No team changes or player changes will be done without the proper EPYSA required paperwork.

Any violation of registration rules may cause a team, player or coach to be subject to sanctions from both the CPYSL and/or the EPYSA.

A team which withdraws after having entered to play in the forthcoming season, shall be subject to the forfeiture of the team registration fee, and such team and/or club shall be subject to be fined in accordance with the fine schedule established at the AGM. The effective date for having entered to play shall be specified by the Executive Board at least thirty (30) days prior to commencement of that season.

Age Requirements – The age requirements for league play shall be in accordance with those established by the national governing body.

ARTICLE XI: Arbitration and Grievance Board

Purpose - The Arbitration and Grievance Board (“AG Board”) of the CPYSL is established in order to provide a forum for the fair, impartial resolution of appeals, grievances, complaints or disciplinary action arising from alleged violations of the Laws of the Game, or the By-laws of the CPYSL, EPYSA, USSF. The AG Board is designed to provide fundamental due process to associations, clubs, coaches, team officials, players, administrators, parents, or spectators who may have violated the Laws of the Game or the By-laws of CPYSL, EPYSA, USSF.

Organization – The AG Board shall consist of seven to nine members (3 board members and 4 or 6 members from affiliated clubs or associations) appointed by the President of the CPYSL and confirmed by majority vote of the Executive Board. Members shall serve a two-year term from the date of the appointment. On a yearly basis, the full AG Board shall elect a Chairman and Vice-Chairman. The Chairman, or the Vice-Chairman, should the Chairman be unavailable, is empowered to call meetings of the AG Board, when necessary or appropriate, for the purpose of conducting disciplinary hearings arising from alleged violations of the Laws of the Game or the By-Laws of the CPYSL/EPYSA/USSF. The Chairman is authorized to summon the full AG Board or may appoint a learning panel consisting of no fewer that three members to hear the case.

Procedures – The AG Board shall conduct hearings pursuant to procedural rules established by the AG Board and approved by the Executive Board and the

General Membership. Those rules shall be attached to the CPYSL By-Laws as an Appendix and copies shall be provided to all member Clubs.

Violations – The AG Board is authorized to hear all complaints/grievances/appeals arising from alleged violations of the CPYSL/EPYSA/USSF By-Laws or the Laws of the Game. Substantive violations and penalties shall be established by the Executive Board and the General Membership and shall be attached to the CPYSL By-Laws as an Appendix and copies shall be provided to all member Clubs.

Alternative Dispute Resolution – Nothing in these By-Laws shall prevent the use of alternative dispute resolution thru informal resolution by the Executive Board or thru Mediation, if the parties so agree. It is the policy of the CPYSL to encourage the parties to resolve their differences thru these methods.

ARTICLE XII: League Standings

The point system will be used to determine standings. A win will be worth three (3) points and a tie one (1) point. There will be no points for a loss. In the case of a tie for first place in the final reported league standings, teams will be declared co-champions. The winners will be determined based on the reported scores to the league.

ARTICLE XIII: Line-Up Forms

Each team must present the Referee with an official EPYSA line-up form at the start of each game.

Line-up forms must contain the starting line-up as well as any player who is to play in the game, their ID number and their jersey number. If the form is not filled out properly, a forfeit may result. If any player is discovered playing and is not included on the line-up sheet the game may be forfeited. Any name that appears on the line-up sheet is considered a participant in that game irrespective of whether they play in accordance with the EPYSA.

ARTICLE XIV: Forfeits

A game is forfeited when either club team fails to field seven (7) players, fifteen (15) minutes after the scheduled start of the game.

A game will start on time when both teams have seven (7) players present at the scheduled game time.

The above numbers reflect USSF rules on U-12 and up.

ARTICLE XV: Players Equipment

A player shall not wear anything that is dangerous to another player.

Players' equipment shall conform to the Laws of the Game. In the event of duplicate team colors, the home team must change uniform shirts. Shirts must be numbered and all numbers should be different, however, if numbers are duplicated they must be recorded on the line-up sheet.

A decision of the Referee in regard to safety of equipment will be final.

ARTICLE XVI: Soccer Ball Specifications

Only league-approved balls may be used in an official league games.

The size of the ball used in official league games shall be:

U10 through U12 size 4
U13 through U19 size 5

ARTICLE XVII: Insurance

All clubs and associations must show proof of proper insurance coverage at the time of registration (EPYSA RG-1).

ARTICLE XVIII: Awards

The Executive Board on an annual basis will determine awards.

ARTICLE XIX: Calling in Scores

Clubs will be responsible for reporting game scores as determined by the Executive Board. Failure to report scores may affect the League Standings and Division Championship.

ARTICLE XX: Game Regulations

The CPYSL shall abide by the Laws of the Game as set down by the United International De Football Association (FIFA) and the United States Soccer Federation (USSF) with the following exceptions:

Duration of game:

U-10	Two (2) twenty-five (25) minute halves
U-12	Two (2) thirty (30) minute halves
U-14	Two (2) thirty-five (35) minute halves
U-16	Two (2) forty (40) minute halves
U-19	Two (2) forty-five (45) minute halves

ARTICLE XXI: Changes, Additions and Modifications

The Executive Board may recommend changes, additions and/or modifications to the By-Laws upon thirty-day notice to the membership outlining the proposed changes. The Executive Board shall notify the membership at the regular monthly meeting and/or through the minutes of the CPYSL monthly meeting that they shall be called upon to vote at the next regular meeting after notice is given.

